



COURSE OUTLINE: HST731 - ETHICS REGULATION

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Course Code: Title	HST731: ETHICS, REGULATION AND POLICY
Program Number: Name	6350: HAIRSTYLIST LEVEL I
Department:	HAIRSTYLIST
Academic Year:	2024-2025
Course Description:	This course will provide apprentices the ability to complete all work in adherence with the guidelines of professional ethics, government regulations and workplace standards. The knowledge to successfully comprehend policies and their procedures following employer and manufacturers specifications.
Total Credits:	1
Hours/Week:	1
Total Hours:	8
Prerequisites:	There are no pre-requisites for this course.
Corequisites:	There are no co-requisites for this course.
Vocational Learning Outcomes (VLO's) addressed in this course:	6350 - HAIRSTYLIST LEVEL I
Please refer to program web page for a complete listing of program outcomes where applicable.	VLO 1 Hairstyling 1
Essential Employability Skills (EES) addressed in this course:	EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.
Course Evaluation:	Passing Grade: 60%, C A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.
Other Course Evaluation & Assessment Requirements:	Attendance in all classes will be assessed and calculated in final grades. All hours of theory and practical must be completed.
Books and Required Resources:	Milady Standard Cosmetology and Foundations bundle by Milady Title: Milady Standard Cosmetology 13th Edition Publisher: Milady Binding Edition: 14TH ISBN: 9780357871 Workbook package by Milady by Milady Publisher: Milady Binding ISBN: 9780357922170



Course Outcomes and Learning Objectives:

Course Outcome 1	Learning Objectives for Course Outcome 1
1. Adhere to professional ethics in the workplace	1.1 Define professional ethics 1.2 Be courteous to clients 1.3 Perform salon services at a high level of competency 1.4 Interpret and follow employer code of professional conduct
Course Outcome 2	Learning Objectives for Course Outcome 2
2. Comply with Occupational Health and Safety Act (OHSA) and Workplace Hazardous Materials Information systems (WHMIS) regulations, Material Safety Data Sheet (MSDS) information and manufacturer's safe use specifications.	2.1 Describe the legal responsibility of hairstylist for client safety and workplace 2.2 Describe the employer and employee responsibilities 2.3 Describe methods of protecting self and others by washing hands, wearing gloves and following OSHA guidelines 2.4 Interpret Workplace Hazardous Materials Information Systems (WHMIS) regulations: 2.5 Describe the legal responsibility of the hairstylist and the employer 2.6 Identify the labels of any hazardous materials (e.g. symbols to indicate hazardous materials, etc.) 2.7 Read, interpret, understand and be capable of applying the information found in the applicable Material Safety Data Sheets to supplement the label with detailed hazard and precautionary information 2.8 Describe safe use and disposal of hazardous materials by following MSDS
Course Outcome 3	Learning Objectives for Course Outcome 3
3. Respect clients and colleagues without discrimination.	3.1 Cultural awareness 3.2 Professional ethics
Course Outcome 4	Learning Objectives for Course Outcome 4
4. Apply ethical practices to all professional relationships	4.1 Greeting practices 4.2 Privacy act 4.3 Respectful communication 4.4 Honest and professional services 4.5 Reliability and commitment to clients

Evaluation Process and Grading System:

Evaluation Type	Evaluation Weight
Assignments	10%
Employability Skills	30%
Milady Workbook	20%
Quizzes and Exam	40%

Date:

July 17, 2024

Addendum:

Please refer to the course outline addendum on the Learning Management System for further information.

